



Bioanalytical & Biomarker Services

**Job Title: Analyst II, Small Molecule**

**KCAS Bioanalytical & Biomarker Services** is seeking an individual interested in bioanalysis to work as an Analyst II within its GLP bioanalytical laboratory in Shawnee, Kansas. KCAS is a contract research organization (CRO) providing bioanalytical & biomarker services to pharmaceutical clients in support of drug developments, preclinical and clinical studies.

Depending on the applicant's qualifications and previous experience responsibilities may include the following critical functions:

- Set up laboratory notebooks.
- Prepare and label laboratory solutions (eg. extraction reagents, mobile phase) as needed.
- Prepare calibration standards and QC samples.
- Perform and/or verify calculations related to reagent preparation and/or sample analysis (integrate chromatograms, regression).
- Conduct sample inventory.
- Verify sample identities in extraction rack Vs batch sheet.
- Prepare and/or extract samples for analysis on instruments such as HPLC or LC/MS according to written test procedures.
- Promptly record lab raw data ensuring completeness/accuracy and submit for review/approval, including documentation of any deviations that occur.
- Carry out lab activities and documentation as required per GLP, SOPs and company quality standards.
- Perform assigned tasks carefully and on schedule according to standard operating procedure and supervisor instructions.
- Review information for accuracy and submit to appropriate personnel for peer check.
- Prepare study records for archive, eg. review for completeness.
- Maintain a productive work ethic.
- Demonstrate company loyalty in relations with company personnel and clients.
- Maintains a safe, clean, and organized work environment free from safety hazards.
- Suggest improvements for safety, work quality, and productivity.
- Work overtime as needed; be punctual with low absenteeism.

**Job Requirements:**

AAS in a related scientific field with 2+ years related experience or AAS/BA/BS unrelated with 4+ yrs related experience; other education with sufficient related experience at the discretion of management.

**Education:**

AAS in a related scientific field with 2+ years related experience or AAS/BA/BS unrelated with 4+ yrs related experience; other education with sufficient related experience at the discretion of management.



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**Knowledge:**

- Basic GLP policies and regulations.
- Wet chemistry techniques.
- General chemistry techniques.
- General laboratory calculations.
- Lab documentation processes.
- Basic lab skills (equipment usage, terminology, etc.)
- Ability to sustain the manual dexterity required for accurate pipetting, throughout the work day and over the long term.
- Basic Word/Excel
- Basic Sciex Analyst, dlabcal, SoftMax Pro and/or Millenium as needed